

BOOKING CONDITIONS

By making a booking with International House London, you agree to our terms and conditions which can be found on the IH website at: ihlondon.com/terms-and-conditions

If you book your programme at International House London through an agency in your country, then the contract you have is with your agent, and different terms and conditions may apply.

Before you book

Payment

- > All fees are payable in advance.
- > Prices are for courses booked after 1 November 2017 for any course starting in 2018. Any courses commencing in 2017 will still use 2017 prices.
- > If you wish to cancel, change or postpone your booking, (excluding the CELTA and Delta courses), we need 28 days' notice prior to your course start date. See Cancellation & Refund Policy for details.
- > If you wish to pay by international bank transfer, International House London works in partnership with Pay To Study to ensure that your payment is securely transferred with no fees. You pay in your local currency to a local account, and International House receives the correct amount. See ihlondon.paytostudy.com
- > If you wish to make a UK bank transfer, then please use the following details, and remember to quote your student number when making your payment:
Our bank's name: Lloyds Bank
Our bank's address: 39 Threadneedle Street, London EC2R 8AU
Sort code: 30-65-41
Account number: 37995568
Account name: International House Trust Ltd
Swift code: LOYDGB21682
IBAN Number: GB93 LOYD 3065 4137 9955 68
Payment to: International House
- > No part of your booking is confirmed until payment is received in full.

Visas & British Immigration Regulations

If you are a non-EU applicant, you may require a student visa in order to study at the school. It is your responsibility to obtain this visa and IH London is not responsible if a student obtains the wrong visa. If you require a visa, and you arrive without one, you will not be allowed to attend the school.

- > International House London is a Tier 4 Sponsor under the UKBA's points based system (no. 5BY3ENNA5).
- > International House London will provide the documentation required for participants to apply for study visas where applicable.
- > Documentation in support of study visa applications will only be provided upon receipt of full fees.
- > The school has a legal obligation to collate and maintain application information, as well as passport and visa data, and inform the Immigration Authorities of those participants whose attendance falls below the standard required by their visa.
- > If a visa application is unsuccessful, yet all documentation was correctly submitted, IH London needs to be informed and a copy of the visa refusal letter should be sent to the admissions team. A refund will be issued when we receive this document, providing that it is at least 28 days before the start of the course. If we are notified fewer than 28 days in advance, we will refund all fees except a £50 admin fee. We will also keep one week of accommodation fees.

For advice on visa regulations, please visit the following website: gov.uk/browse/visas-immigration/student-visas
You can also contact the British Embassy in your country. Or alternatively, contact us at ihlondon.com/contact.

Insurance

We recommend that all participants take out a suitable insurance policy to cover cancellation and medical emergencies. We can offer cover with our partner Endsleigh for £6 per week and insurance is valid from the time of booking to the end of your course. It is vital that all participants wishing to take cover complete and sign the relevant insurance application form. For more information, please see ihlondon.com/studying-with-ih-london/insurance

Public holidays

There are no classes on public holidays.

2017: 25 December, 26 December
2018: 1 January, 30 March, 2 April, 7 May, 28 May, 27 August, 25 December, 26 December

There will be no classes from Monday 24 December 2018. The School will reopen on Wednesday 2 January 2019.

Cancellation & Refund Policy

- > Once your application has been accepted, if you wish to cancel, change or postpone your booking for courses other than CELTA and Delta, we require at least 28 days' notice prior to your course start date.
- > Once you have confirmed your preferred start date for your CELTA or Delta course, you have 14 days in which to request cancellation. Thereafter, no changes can be made. Changes made to CELTA bookings may incur a £50 fee.
- > If you cancel later than this, a request for a refund can only be considered if we have been able to fill the place at the short notice. Deposits and registration fees are non-refundable.
- > Please note that in the event of a candidate withdrawing from the course once it has started, IH London cannot refund fees or offer a place on a subsequent course without payment of further fees.
- > International House London reserves the right to postpone or cancel any course due to insufficient numbers or operational problems. In this event the candidate will be given a full refund.

Additional terms and conditions

Some of our courses are run with other institutions as part of a joint venture. In these instances, you will receive any additional terms and conditions prior to payment, or you can find them on our website at: ihlondon.com/terms-and-conditions

Selection criteria, assessment and grades

- > International House London cannot enter into correspondence or discussion concerning the reasons for an interview or a place on a course not having been offered.
- > All tutors on the Cambridge CELTA and Delta courses collaborate on internal assessments and decisions are unanimous.
- > In all matters relating to admission and assessment, the decision of the Director of Training is final.

During your programme

Course availability

We will try our best to place you on the course of your choice. In the event of insufficient applications for a course, the school reserves the right to offer an alternative course of equal value.

Attendance and participants' holidays

Participants are advised that they must attend 100% of the course. Failure to attend may affect a candidate's ability to be awarded a certificate.

*All details are published in good faith, as of August 2017. We reserve the right to alter any particulars, such as fees, at our discretion.



TEACH ENGLISH

FEES 2018

We are here to help you book your course with International House London. If you have any questions, including UK visa queries, please contact at ihlondon.com/contact or telephone +44 (0)20 7611 2400.

To find out when the next course is running please check the brochure or go to ihlondon.com/tt

You can also tweet us @ihlondon. If you are already in London, we invite you to come and visit our school at any time between 08:30 and 19:00 from Monday to Friday.



START TEACHING

CELTA

Full-time CELTA	£1500
Part-time CELTA	£1550
Blended CELTA	£1500

Prices are excluding the £145 Cambridge assessment fee.
All CELTA courses require a £500 deposit payment at the time of booking.

SHORT COURSES

CLIL	£710
Teaching Young Learners	£710
Life in Britain	£765
Practical Teacher	£710
Current Trends	£710
Technology for Teachers (£50 discount if booked with another course)	£250
Cert IBET (excluding £125 assessment fee)	£1220

ONLINE SHORT COURSES

Grammar for Teachers (FREE with a CELTA course)	£25
Pronunciation and Teaching	£25
Advanced Language Analysis and Teaching Four modules	£395
Per module	£105
Teaching IELTS Four modules	£395
Per module	£105

GUEST TRAINER SERIES

Writing Professional Materials with Sarah Cunningham	£650
Pronunciation and Performance with Adrian Underhill	£650

Insurance

We recommend that all participants take out a suitable insurance policy to cover cancellation and medical emergencies. We offer a comprehensive policy on our website: ihlondon.com/insurance.

FURTHER DEVELOPMENT COURSES

Delta

Delta Modules 1, 2 & 3	£3010
Delta Module 1 (online)	£690
Delta Module 2 (face-to-face)	£2255
Delta Module 3 (online)	£425
Delta Module 3 ELTM (online)	£525
Delta Blended	£3100

Assessment fees for Delta

Module 1	£114
Module 2	£142
Module 3	£80

All Delta courses require a £500 deposit payment at the time of booking.

MA TESOL	See website
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ACADEMIC MANAGEMENT TRAINING

Certificate in Academic Management	£1050
Diploma in Academic Management	£1750
Young Learner Centre Management	£350
Academic Manager Development	£665
Teacher Trainer Development	£860

COURSES FOR INSTITUTIONS

IH Certificate in Practical Teaching Skills	POA
CELT-P and CELT-S	POA

These tailored programmes are priced depending on your needs. Please ask us about how we can design a course specially for your institution.

Teacher Training Open Days 2018

17 January
7 March
18 April
23 May
11 July
5 September
7 November

Our free open days give you the chance to find out about teaching English as a foreign language. They run from 16:15-18:15. Sign up at ihlondon.com/start-teaching/open

Accommodation and Airport Transfers (one way)

Standard Homestay

Single room with breakfast	£190
Single room with breakfast and 4 evening meals	£210
Single room with breakfast and 7 evening meals	£230
Twin room with breakfast	£165
Twin room with breakfast and 4 evening meals	£180
Twin room with breakfast and 7 evening meals	£195

Superior Homestay

Single room with breakfast	£225
Single room with breakfast and 4 evening meals	£255
Single room with breakfast and 7 evening meals	£275
Twin room with breakfast	£195
Twin room with breakfast and 4 evening meals	£215
Twin room with breakfast and 7 evening meals	£255

Executive Homestay with private bathroom

Single room with breakfast	£265
Single room with breakfast and 4 evening meals	£295
Single room with breakfast and 7 evening meals	£320

House share

Single room	£240
Twin room	£155
Shared room (3-5 people)	£140

London Lodge Guest House with private bathroom

Single room with breakfast and 4 evening meals	£290
Single room with breakfast and 7 evening meals	£310

Student Residence

Chapter Living, Kings Cross studio room	£390
Chapter Living, Islington ensuite room	£260
Liberty House studio room	£300

Hotels

We have a number of special rates with hotels that are close to the School. Our full-time accommodation service in the School is here to look after you.

Important Information

There is no booking fee for accommodation. Our accommodation charges are for 7 nights (with the exception of hotels), arriving Sunday and departing Sunday. Most homestays, hotels and private apartments can be booked for a minimum of one week. However, Chapter Living requires a minimum of a four week stay. You can easily extend your accommodation after you arrive: please speak to the accommodation team. We sometimes use agencies to help us find extra accommodation in the summer, but our team will organise everything for you. Rooms are subject to availability. We can arrange for you to share a room with a friend, provided you book for identical dates and both of you are studying at the school.

FAQs

Please visit our website for answers to the most frequently asked questions: ihlondon.com/accommodation/faqs

Airport Transfers:

Heathrow	£80
City	£75
Gatwick	£95
Luton	£95
Stansted	£95
Shared Transfer	£50

Rail Transfers:

St Pancras, Eurostar	£50
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Transfers should be booked in advance. For return transfers, participants can book in advance or at the school when they are studying.