

Morning (9.00 – 12.00)

Afternoon (13.00 – 16.00)

### Monday

Introductions  
Course content negotiation  
**BBC FINANCIAL NEWS**  
Listening and discussion  
Language work: figures, charts

**Skills:** Describing graphs and trends  
Presenting information  
Summarising, clarifying

**Homework:** Summarising an FT article

### FINANCIAL INSTITUTIONS

**BANKING SERVICES: Loans and savings**  
Vocabulary  
Listening: Video  
*The Banks that Robbed The World*

**Language area:** Discussion – opinion & agreement

### Tuesday

**BBC BUSINESS NEWS**

**COMPANY FINANCE**  
Balance sheets/P&L  
Exchanging information

**Language area:** Report writing

**Skills:** Listening and discussion  
Analysing company annual reports

**Homework writing:** Company performance

### MERGERS and AQUISITIONS

**Reading:** *Recent M & As – Elon Musk & Twitter, Kraft & Heinz*

**Skills:** The Language of Meetings (face to face & online)  
Case study  
Roleplay

### BUSINESS CORRESPONDENCE e-mails

### Wednesday

**FINANCIAL MARKETS**  
Vocabulary – Equities, Bonds, Currencies  
FT share page

**Video:** *The Markets/Million Dollar Traders*  
Listening and discussion

**Skills:** Telephoning: buying and selling  
Checking and clarifying information

**Homework:** Project preparation

### RAISING FINANCE

Venture capital

**Skills:** Presentations

**Reading:** Recent IPOs – Uber, Porsche

**Video:** *Dragon's Den*

**CASE STUDY** preparation

### Thursday

**BBC BUSINESS NEWS**  
Financial Collocations

**MACROECONOMICS**  
International Trade  
Geopolitical tensions  
Economic uncertainty

**Skills:** Chairing meetings  
Roleplay

**Homework:** Project preparation

### INVESTMENT

**Article:** *Socially & Environmentally Responsible Investing*

**Skills:**  
The Language of Negotiating Suggesting,  
Compromising  
Rejecting offers,  
Interrupting and Clarifying

**CASE STUDY** roleplay

### Friday

**RISK MANAGMENT**  
Risks in international banking

**Reading:** *Insurance Against Risk*

**BBC BUSINESS NEWS**

**Current trends in the financial sector**  
(eg cyber currency, interest rates)

### CORPORATE GOVERNANCE

Listening, vocabulary and discussion

**Video:** *Lehman Bros, WeWork*

**COURSE REVIEW**

Project Presentation (recorded)

End of course language feedback  
Recommendations for further study