

What is the role of the senior teacher?

A senior teacher works closely with the Director of Studies ensuring the teachers are supported and lessons are being delivered to a high standard. Senior teacher will also teach but has afternoons to support the Director of Studies and ensure administration and other aspects of the academic programme are running smoothly.

What does a typical day look like?

Lesson days

Students have lessons in the morning, six days a week, which teachers and senior teachers will deliver. Students have three activity sessions every afternoon which a senior teacher might be asked to support Activity leaders running. Senior teachers will support the Director of Studies in running professional development sessions for the teachers.

Excursion days

Students have one full day and one half day excursion per week. Senior teacher might be asked to go on excursion with the students if it's not your day off (senior teacher days off can only be excursion days or arrival/departure days). On excursion, you will take a group of students around the attractions (you will be given an excursion pack with all the information).

Arrival/departure day

Students always arrive/depart on Wednesdays. You may be required to assist with registering students, showing them to their rooms and site tours. Students staying for the following week will have holding lessons in the morning.

What skills do I need to do this job?

- CELTA or equivalent qualified
- Excellent communication skills and good team player
- Passion for working with young people
- Experience providing support to teachers (or a willingness to learn)
- Pro-active and flexible approach to work

[\(click here for full person specification\)](#)

What training will I receive?

You will receive a comprehensive induction from the Director of Studies on the Academic programme before the course starts. You will also receive first aid training, safeguarding training and tips on how to manage student behaviour.

What is included in the package?

- You will get free bed and full board (3 meals a day) provided at the centre.
- Opportunities to attend excursions to locations in the surrounding area and around the UK
- Professional development opportunities

Why work with International House London?

International House London have been running summer schools since 2011 across the UK. We are proud to be accredited by the British Council and International House World Organisation. We celebrate the diversity of our students and staff and have strong Vision, Mission and Values beliefs. We prioritise the safety, happiness and well-being of our students. We actively offer professional development and skills training to our staff. Many of our staff return to work with us every year.

How will this role enhance my career? What can it lead to?

- Insight into how Academic management positions operate
- Experience leading teachers and offering support and guidance
- Opportunity to run professional development sessions
- Working within a team and developing organizational skills

Job Description

This job description summarises the purpose of the job and lists its key tasks. It is not a definitive list of all tasks to be undertaken as those can be varied from time to time at the discretion of the Centre Manager and/or Young Learners Management.

POST	Young Learner EFL Summer School Senior Teacher (RESIDENTIAL or NON- RESIDENTIAL)
REPORTING TO	Assistant Director of Studies and Director of Studies
CAMP DATES, LOCATIONS & STUDENT AGES	<p>3rd July – 7th August 2024 International House Oxford, St Edward’s School, Woodstock Road, OX2 7NN (12-17 year olds)</p> <p>10th July – 14th August 2024 International House Frensham, Frensham Heights School, Frensham Heights Road, Rowledge, GU104EA (8-17 year olds)</p> <p>Dates TBC International House Cambridge, Anglia Ruskin University, East Road, Cambridge CB1 1PT</p> <p><i>At each centre, you will be required to live on-site 2 days before the camp starts and until and including the final dates given above</i></p>
SALARY	£586.25 per week. Plus paid induction programme.
INDUCTION	The full induction will take place prior to the start of the programme and will include a combination of safeguarding and first aid training, group sessions and on-site team inductions
CONTRACT	<p>4 - 6 weeks depending on locations</p> <p>Hours of Work: Your normal hours of work are 44 per week over a six day week. This position involves working on weekends and other unsocial hours.</p>

What will happen before the camp starts

- There will be induction and training e.g. health and safety, safeguarding, PREVENT
- You will be sent the staff manuals, policies and procedures
- You will have DBS checks

What will happen during the camp

You will:

- Support teachers in delivering high quality lessons
- Deliver lessons to an excellent standard
- Support the Director of Studies with academic administration
- Assist in level testing students when they arrive
- Support Activity leaders in running activities/registering students when they arrive/taking students on excursions

What will happen at the end of the camp

You will:

- Assist with departures of students as required by the Centre Management team
- Check return of all equipment
- Help to pack up the centre

Complete the recruitment form to apply

Complete the form here